**ARADHANA SOROUT**

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Address: H.No.2/BL, New Colony, Palwal 121102

**CAREER OBJECTIVE**

Experienced professional in the area of Commerce and Management. Currently working as an Assistant professor in School of Business Management & Commerce, MVN University in Delhi/NCR region. She aspires to improve her knowledge in her domain and research.

**ACADEMIC QUALIFICATION**

**UGC NET** **Passing Year**: 2019 **Marks (%):** 54%

**Subject: Management**

**University Grants Commission**

**M.Com**. **Passing Year**: 2019 **Marks (%):** 76%

**College:** D.A.V. Centenary College

**University:** Maharishi Dayanand University (Rohtak)

**Remarks: First Division** pass out (Topper in 2nd year) \*

**B.Com. (Hons.)** **Passing Year:** 2017 **Marks (%):** 75.4%

**College:** Dyal Singh College

**University:** University of Delhi

**Remarks: First Division** pass out \*

**Class: 12** **Passing** **Year:** 2014 **Marks (%):** 82.8%

**School:** Golaya Progressive Public School

**Board:** Central Board of Secondary Education (CBSE)

**Class: 10** **Passing Year:** 2012 **CGPA:** 8.2 (80%)

**School:** St. John’s School, Faridabad

**Board:** Central Board of Secondary Education (CBSE)

**EXPERIENCE**

* 1 year of teaching Experience as Assistant Professor in School of Business Management & Commerce, MVN University in Delhi/NCR region.

**SUBJECTS OF INTEREST**

* Management Foundation, Entrepreneurship, Banking & Insurance Management, Business Statistics, Marketing Management, Economics.

**FACULTY DEVELOPMENT PROGRAM**

**Topic**: Soft Skill Training

**Date:** 07-02-2022 to 11-02-2022

**Organizer**: Centre for Educational Management & Applied Psychology (CEM & AP),

National Institute of Technical Teachers Training and Research (NITTTR)

(Govt. of India, Ministry of Education),

Taramani, Chennai - 600 113

**RESEARCH ENDEAVOUR**

* Presented a research paper in **National Students Seminar** on **“Skill India Build India”**

organized by Shri Vishwakarma Skill University and got 2nd position.

**SIGNIFICANT ACHIEVEMENTS**

* Been a part of National Seminar on teaching learning and Evaluation sponsored by National Assessment & Accreditation Council, Bengaluru in 2018.
* Attended webinar on National Educational Policy (NEP) – 2020conducted by CBSE Panchkula on 19th February, 2021

**OTHER ACHIEVEMENTS**

* Cleared Combined Defence Services Examination (CDS) twice in 2018 & 2019.
* Volunteered in a women leadership conclave organized by FMRT (Foundation for Management Research and Training) in the year 2018.
* Certificate of social work at Global Cancer Concern India.
* Badge holder of significant positions – sub prefect, prefect and house captain at school.
* Represented school in inter school basketball competition organized by MVN Society.
* Actively participated in events as anchor and debate competitions.

**KNOWLEDGE OF KEY RESPONSIBILITIES**

* Handling the entire requirements of the students in various colleges.
* Conducting Contests, Seminars and motivational training programs for students of various branches.
* Printing, publishing and timely delivery of study materials to the study centers as per their requirement.
* Conducting Counseling Classes, Entrance exams and interviews for the students.
* Handling Students Attendance Monitoring System Software.

**COMPUTER KNOWLEDGE OR IT SKILLS**

* MS-Office 2007 and 2010: Word, Excel, Power point.
* Proficient in SPSS and Google sheets.

**KEY STRENGTHS**

* Quick learner.
* Excellent communication skill to deliver and present learning effectively.
* Good writing skills with floating thoughts.
* Confident leader and motivator.
* Good team management.
* Logical and Critical thinking ability to solve the problem quickly.

**PERSONAL DETAILS**

* Father’s Name : Sh. Om Prakash Sorout
* Date of birth : 10.03.1997
* Nationality : Indian
* Gender : Female
* Marital Status : Single
* Language known : English & Hindi

**DECLARATION**

I consider myself familiar with the aspects of this post. I am also confident of my ability to work in a team. I hereby declare that the information furnished above is true to the best of my knowledge.

Aradhana Sorout